City Of Cottage Grove
BUILDING/ZONING PERMIT APPLICATION

PERMIT:
FEE:

Construction Site Address: **Please Print**	Legal Description: (Lot, Block, Subdivision)
Year Built:	PIN

Owner's Name _____ Phone _____

Address _____ Fax _____

City/State/Zip _____ E-Mail _____

Contractor _____ Phone _____

Contact Person _____ Cell Phone _____

Address _____ Fax _____

City/State/Zip _____ E-Mail _____

Contractor License # _____ Lead Certification # _____

Non-Residential Project (specify) **Construction Type**: _____ **Occupancy Group:**_____
(Submit completed Commercial Plan Review document noting pertinent details for this project)

☐ New Building ☐ Addition ☐ Garage ☐ Shed ☐ Deck ☐ Demolition ☐ Sign
☐ Porch ☐ Siding ☐ Fireplace ☐ Windows ☐ Driveway ☐ Interior Finish
☐ Roof ☐ Patio ☐ Pool ☐ Remodel ☐ Other (describe) _____

Length	Width	Height	Square Feet	**Construction Value $**

- Please Attach Project Layout, Setback Information, Site Plan and Complete Construction Details -

I hereby agree that any work done will be in accordance with all building codes and ordinances adopted by the City.

_____ _____
Applicant's Signature Date

RELEASE DATA **(office use only)**

Planning	Building	Engineer

Comments

City of Cottage Grove Building Division, 12800 Ravine Parkway South, Cottage Grove, MN 55016
Phone: 651-458-2804 Fax: 651-458-2897 Email: Building@cottage-grove.org www.cottage-grove.org

City of Cottage Grove

BUILDING/ZONING PERMIT APPLICATION

Please submit this permit application with detailed project information attached.

New Homes…

- ❑ Please see new home submittal requirements sheet

Additions…

- ❑ Site Plan showing setback distance from adjacent property lines and buildings
- ❑ Floor Plans, wall section, elevation and construction details

Accessory Buildings (detached structures such as garages and storage sheds)

- ❑ Site Plan showing setback distance from adjacent property lines and buildings
- ❑ Plan(s) showing construction details and project dimensions

Decks…

- ❑ Site Plan showing setback distance from adjacent property lines and buildings
- ❑ Plan(s) showing construction details and project dimensions
- ❑ Completed deck permit supplement sheet

Remodeling/Finishing…

- ❑ Interior: Floor Plan showing dimensions, construction details and space use
- ❑ Exterior: Scope of work description and site plan, where applicable

Mechanical/Plumbing/Sewer work…

- ❑ Attach job plan or separate permit sheet describing work to be done

Separate permits are required for electrical, plumbing, and mechanical work.
All contractors must possess a current state or local license.

Fees…

- ❑ Permit fees are calculated according to the City of Cottage Grove fee schedule and pertinent local ordinances.
- ❑ Fees are payable to the City of Cottage Grove upon issuance of permit.

…Processing time constraints may apply to your project…
No construction is allowed until permit has been issued
Questions? Please Call **651-458-2804**