

Permit Procedure for Overweight Loads

1. Purpose

To allow exceptions to posted weight restrictions dependent on conditions and needs as determined by the Director of Public Works or designee.

2. Process

- An officer of the company shall submit an application to the Director of Public Works or designee on forms provided by the City.
- Included with the application will be a nonrefundable fee of \$60.00 times the anticipated number of round trips.
- In the case of a permit application being denied, all but the initial \$60.00 shall be refunded.
- The Director of Public Works shall have 48 hours after receipt of application to consider issuance of permit.

3. Considerations

The Director of Public Works shall determine that at least two of the following conditions are satisfied:

- Denial of permit will result in loss of jobs or unreasonable delay of a project.
- It would be impractical or cost prohibitive to deliver the product or machinery in pieces or in a vehicle that would bring it into compliance.
- The overload request is no more than two tons over the posted limit and will result in less than six round trips on any given roadway.
- The length of roadway to be overloaded is less than 0.5 miles.
- The roadway is 20 years or older.

4. Conditions

The Director of Public Works can place conditions on the permit such as, but not limited to:

- Time period the permit shall be valid.
- Authorized routes.
- Authorized time of day.
- Vehicles found exceeding their permit will be ticketed for all weight over the posted limit.
- Letter of credit.

5. Notifications

- The Director of Public Works will issue a copy of the permit to the Police Department and Sheriff's Department.
- The applicant shall pick up the permit at Cottage Grove Public Works, 8635 West Pt. Douglas Rd. So., Cottage Grove, MN 55016. **A copy of the permit must be carried in the vehicle permitted.**

Road Restriction Variance Permit
City of Cottage Grove Public Works Department
8635 West Pt. Douglas Rd. So.
Cottage Grove, MN 55016
Ph: 651-458-2808
Fax: 651-458-6080

(This Section to be completed by Applicant.)

Name of Company/Applicant: _____

Business Address: _____

Phone Number: _____ Fax Number: _____

Origin of Trip (where you will be entering the City): _____

Destination in the City: _____

Delivery Date: _____

Purpose of Trip: _____

Type & License Number of Overweight Vehicle: _____

Estimated Gross Vehicle Weight, No. of Axles: _____

It is hereby agreed and understood that if this permit is granted, the undersigned or the employer of the undersigned shall conform to all requirements contained herein and that if permitted load causes any damage to the roadway, the undersigned or his employer shall promptly pay the City of Cottage Grove all costs incurred in repairing said damages. This permit is only valid for the dates indicated and must be carried in the overloaded vehicle at all times.

This permit is null and void if you are found to be over the weight you have been permitted for.

(Applicant Signature)

(Date)

(This Section to be completed by the City.)

Designated Route: _____

Approved Maximum Axle Weight: _____

Approved No. of Round Trips _____ *x \$60.00/Trip =* _____

(Issued By)

(Date)